

<b>Report to:</b>	Overview and Scrutiny Committee's (Adult Social Care and Health); (Regulatory, Compliance and Corporate Services) (Regeneration and Skills); and (Children's Services and Safeguarding)	<b>Date of Meeting:</b>	17 October 2017 31 October 2017 7 November 2017 14 November 2017
<b>Subject:</b>	Call-In Procedure		
<b>Report of:</b>	Head of Regulation and Compliance	<b>Wards Affected:</b>	(All Wards);
<b>Portfolio:</b>	Regulatory, Compliance and Corporate Services		
<b>Is this a Key Decision:</b>	No	<b>Included in Forward Plan:</b>	No
<b>Exempt / Confidential Report:</b>	No		

**Summary:**

To submit to all four Overview and Scrutiny Committees the proposed procedure to be adopted by the relevant Overview and Scrutiny Committee when considering a decision that has been called in.

**Recommendation:**

That the call in procedure, as detailed in Appendix 2 to the report, be adopted as the procedure to be followed by the relevant Overview and Scrutiny Committee when considering a decision that has been called in.

**Reasons for the Recommendation:**

To assist the Committee in its deliberations when considering a decision that has been called in.

**Alternative Options Considered and Rejected:** (including any Risk Implications)

None

**What will it cost and how will it be financed?**

No Revenue/Capital costs associated with this proposal.

## Implications of the Proposals:

<b>Resource Implications (Financial, IT, Staffing and Assets):</b>
None
<b>Legal Implications:</b>
The procedure would be included as an appendix to the Constitution to be used when an Overview and Scrutiny Committee considers a decision that has been called in.
<b>Equality Implications:</b>
The procedure will provide equality to all parties associated with the call in.

## Contribution to the Council's Core Purpose:

Protect the most vulnerable: Not applicable
Facilitate confident and resilient communities: Not applicable
Commission, broker and provide core services: Not applicable
Place – leadership and influencer: The call in procedure should promote confidence in the function of Overview and Scrutiny, in its role of holding the Executive to Account.
Drivers of change and reform: Not applicable
Facilitate sustainable economic prosperity: Not applicable
Greater income for social investment: Not applicable
Cleaner Greener: Not applicable

## What consultations have taken place on the proposals and when?

### (A) Internal Consultations

The Head of Corporate Resources (FD.4887/17) and Head of Regulation and Compliance (LD.4171/17) have been consulted and have no comments on the report

### (B) External Consultations

## Implementation Date for the Decision

Immediately following the meetings of the Overview and Scrutiny Committee's.

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## **Appendices:**

Appendix 1 – Current “Call-in” Procedure note

Appendix 2 – Proposed “Call-in” Procedure Note as amended by the Overview and Scrutiny Management Board.

## **Background Papers:**

There are no background papers available for inspection.

### **1. Introduction/Background**

- 1.1 One of the Overview and Scrutiny Committee functions is to hold the Executive to account. The Executive is held to account when a decision is “called-in”.
- 1.1 A decision made by the Cabinet Member for Locality Services was recently “called-in” and considered at a Special Meeting of the Overview and Scrutiny Committee (Regeneration and Skills) held on 7 September 2017. At that Special Meeting the Committee resolved to refer the Procedure Note for “call-in” to the Overview and Scrutiny Management Board for it to consider.
- 1.2 The Overview and Scrutiny Management Board met on 26 September 2017 and considered the current “call-in” procedure note, as detailed in Appendix 1 to the report.
- 1.3 After consideration and debate, the Overview and Scrutiny Management Board suggested some changes to the procedure note, as detailed in Appendix 2 to the report. The Board requested that the amended procedure note be referred to all four Overview and Scrutiny Committee with a recommendation to adopt the procedure note, as detailed in Appendix 2 to the report, as the procedure to be followed when considering a decision that has been called-in.